

St. Mary's Parish
St. Mary's Administrative Committee
Minutes for 2/16/2010

The meeting came to order on 2/16/2010 at 6:06PM. In attendance were Vern Neumeyer, Tom Jacquot, Jeff Andes, Mike Bemis, Pat Wiesner, Tim Bachhuber, and Father Tom.

Tim made a motion to accept the prior month's meeting minutes, with an amendment to update that the purchase of the school range was made by the Hot Lunch program, the funeral committee and the Bingo Kitchen. Mike seconded, motion passed.

Tom brought up that the Diocese made a rule that parishes with a budget larger than \$750K would need to be audited by outside auditors or under \$750K the Diocese would perform the audit. The audit will need to be done prior to July 2011.

Mike presented a letter from Deb Helmbrecht concerning the school endowment program. Two years ago the committee agreed to use the interest when necessary. \$19,000 was used this year to pay expenses. Father Tom pointed out that the rules for endowments have changed and we would now be able to draw more than the interest if necessary.

Jeff will be contacting Focus on Energy to see if we can get a rebate for the boiler tune ups. Ahern had originally submitted the information to WE Energies. Two new furnaces will be installed at the church this week. The larger furnace for the back isn't ready at this time.

Jeff will become the Asbestos Designated Person for the parish. He will be attending training on Wednesday.

We reviewed the custodian's list of duties and will follow up with a proposal next meeting.

The meeting adjourned at 7:00PM