

ST. ANDREW'S BUILDINGS & GROUNDS/FINANCE MEETING

May 12, 2009

Present: Jim Bauer, Willis Heideman, Ken Kunstmann, Joan Nitschke, Judy Rose, Roseann Schraufnagel, Gerry Weinberger, Sue Weinberger

Guest: Ray Collien

Finances

- Financial status of parish from the Balance Sheet was reviewed as of April 30, 2009.
- The budget for 2009-2010 will be presented to the Council at their next meeting.

Follow-up from Previous Meetings

- 1) Pending – Church windows leakage – Committee members had reviewed the report from Inspec prior to the meeting. There are issues with the vents and the tuck pointing on the church. We met with two representatives from Conrad Schmitt (Gunnar & Kevin) to discuss the options.
 - a. We agreed with Gunnar that we would assume 60% responsibility and they would have 40%. They have already paid the Inspec bill so will invoice us for our portion.
 - b. Conrad Schmitt will repair the vents in the next two weeks and also scrape some of the loose plaster off. We will need to watch the area when it rains to see if this corrects some of the leakage problem.
 - c. We are going to contact Inspec to see if we can get a recommendation from them as to the work that needs to be done on the church to prevent further leakage. There are other windows in church that are showing some leakage and these windows have never been restored by Conrad Schmitt.
- 2) Pending – The entry door on the east side of the school hall needs weather stripping. The materials are ready and Ken will finish the project.
- 3) Pending - The canopy in front of the school is leaking on the left side. Bill Tighe told Jim he will check it the next time it rains. Jim will follow up.
- 4) Pending – Gerry will contact John Oechsner regarding the main doors of the church not closing properly. They plan on doing some cutting of the doors and shimming the hinges to resolve the issue.
- 5) Pending – The school boiler appears to be using too many chemicals and water. It is not a water problem. Mike Wiesener from Chem Tech spoke to Ken and said he will come and check it out next week to see if we can get to the issue with the amount of chemicals being used.
- 6) Pending -Gerry reported that the new ramp door is at Luedtke and John Oechsner will install it as his schedule permits.
- 7) Pending – Gerry & Jim will do further research. The steps in front of church are breaking apart. It appears that this is a major project in which we need to demolish the current steps and pour new ones and replace the railings.
- 8) Pending - The women's bathroom has a toilet that is not working. Ken turned the water off to it and will try to repair on the weekend. (Our water bill for the last quarter was extremely high. This may have been caused by the toilet not working.)
- 9) Completed - Greg Krapfl will spray and thatch the lawn. Gerry will purchase the supplies he will need.
- 10) The Athletic Club will be hooking up power to the hamburger shack for their use. (They were given the okay to proceed.)
- 11) Pending - We are missing shingles on the church roof. Jim will call Pat Tighe to have him look at it. Tighe wanted to wait until the ground was not so soft so he could bring in the lift without damaging the lawn.
- 12) Pending - It appears that St. Mary's will be relocating all grades, including the Daycare, back to Mayville. We are unsure of the timing. The committee will notify Wayne Graczyk that when they leave we would like the playground equipment removed and the area filled in with dirt and grass seed. (Sue sent Wayne an email on April 20th noting the request) Update: The daycare will be located in LeRoy until summer school ends.
- 13) Completed - Sue will put an announcement in the bulletin that anyone wishing to use our July 18th date for a brat fry fund raiser at LeRoy Meats should give her a call. (Received a call on May 19th from an interested party)
- 14) Completed - There was a complaint that parishioners in the middle of church are having a hard time hearing. Judy and Roseann will check with people who sit in that area to see if it was an isolated incident. Fr. Tom will check if we could get a microphone similar to St. Mary's which picks up the speaker's voice no matter which way they turn their head. (Judy and Roseann checked with numerous parishioners and all said there was not a problem. The head microphone that Fr. Berghammer is using also seems to help.)
- 15) Completed - Area below the church windows but above the registers is discolored. It will need to be professionally cleaned in the spring. Ruth Gassner used a "magic eraser" on it and it worked well cleaning the area. We will get some parishioners together to assist her in cleaning the area. It is important to remember that we CAN NOT clean above the gold line.

New Business

- 16) A portion of our Faith in Our Future fund was designated to support Christian education. We agreed to send 1/3 of the designated amount to St. Mary's for catholic education. This money should be used both for the day school and the CCD program.

17) Ray Collien said that the Athletic Club would like to expand their parking lot into the area where the playground equipment will be removed from. This would mean that St. Mary's would not have to remove the pea gravel and reseed the area. We will continue to explore this option.

Follow Up Items

- The center light in the school hall has a broken ballast. We will repair when there is additional work that needs to be completed.
- Our side of the hamburger shack needs to be cleaned out. We will determine a date at a later meeting.
- **SPRING Projects**
 - Spruce up the area around the ramp to enhance its appearance. (Ken will coordinate the effort)
 - Willie checked with the "bat" company and there can be nothing done until Spring.
 - We will put some decorative stone around the perimeter of the statue in front of church to keep the lawn mowers a safer distance away from the light. (Ken is working on.)
- **FALL Projects**
 - We will hire someone in the fall, before Oktoberfest to clean the windows in the school and rectory.

Minutes by: Sue Weinberger

Next meeting – Tuesday, June 9, 2009 at St. Mary's church.

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