

# ST. ANDREW'S BUILDINGS & GROUNDS/FINANCE MEETING

## April 14, 2009

**Present:** Jim Bauer, Willis Heideman, Ken Kunstmann, Joan Nitschke, Judy Rose, Roseann Schraufnagel, Gerry Weinberger, Sue Weinberger

### Finances

- Financial status of parish from the Balance Sheet was reviewed as of March 31, 2009.
- The budget for 2009-2010 was approved as presented by Roseann.

### Follow-up from Previous Meetings

- 1) Pending – Church windows leakage – The new scheduled appointment is Thursday, April 16th with the Engineering firm. Jim, Ken & Joan will be there.
- 2) Pending – The entry door on the east side of the school hall needs weather stripping. The materials are ready and Ken will finish the project.
- 3) Completed – We need to find a way to clean the cobwebs in church that are unreachable. Jim was able to remove the cobwebs from some areas but was still not able to reach the top. He also noted that the candles are depositing soot on the ceiling so when trying to remove the cobwebs, the soot is smearing. At this time we will leave the cobwebs.
- 4) Pending - The canopy in front of the school is leaking on the left side. Bill Tighe told Jim he will check it the next time it rains.
- 5) Pending – Gerry will contact John Oechsner regarding the main doors of the church not closing properly. They plan on doing some cutting of the doors and shimming the hinges to resolve the issue.
- 6) Completed – The Cornerstone Plaque does not have the names on it from the past years. Fr. Tom will attach the names this weekend.
- 7) Pending – The school boiler appears to be using too many chemicals and water. Ken reported that according to the water meter we installed, we are not using extra water. Gerry will call Mike Wiesner and let him know that we are not using water and ask him the reason why excess chemicals are being used.
- 8) Completed – Jim found some loose bolts on the kneelers and has tightened them. We will continue to watch to see if additional repairs are needed on any of the other kneelers.
- 9) Completed - Gerry & Ken will look at the sump pump in the rectory basement to make sure it is in working order for the spring thaw. They still want to switch the newer sump pump for the one currently being used.
- 10) Completed -Tom Schalinski will check the light by the statue in front of church when there is a break in the weather. The light is repaired but the timer needs to be reset.

### New Business

- 11) Gerry reported that the new ramp door is at Luedtke and John Oechsner will install it as his schedule permits.
- 12) The steps in front of church are breaking apart. It appears that this is a major project in which we need to demolish the current steps and pour new ones and replace the railings. Gerry will talk to some people in the business and get their recommendations. We will then proceed with obtaining estimates.
- 13) Ken said that the fire alarm system needs to be checked annually by a licensed company. Cinta's had been checking the fire extinguishers but are quite costly. We decided to go with Hammes out of Beaver Dam who will check the fire alarm system and the fire extinguishers. This is the same company St. Mary's uses.
- 14) The women's bathroom has a toilet that is not working. Ken turned the water off to it and will try to repair on the weekend.
- 15) We have contracted with Fox Den for the lawn mowing at no increase from last year. Joan will work with them on when to start mowing.
- 16) Greg Krapfl will spray and thatch the lawn. Gerry will purchase the supplies he will need.
- 17) The Athletic Club will be hooking up power to the hamburger shack for their use.
- 18) We are missing shingles on the church roof. Jim will call Pat Tighe to have him look at it.
- 19) Our side of the hamburger shack needs to be cleaned out. We will determine a date at a later meeting.
- 20) It appears that St. Mary's will be relocating all grades, including the Daycare, back to Mayville. We are unsure of the timing. The committee will notify Wayne Graczyk that when they leave we would like the playground equipment removed and the area filled in with dirt and grass seed. (Sue sent Wayne an email on April 20<sup>th</sup> noting the request)
- 21) Sue will put an announcement in the bulletin that anyone wishing to use our July 18<sup>th</sup> date for a brat fry fund raiser at LeRoy Meats should give her a call.
- 22) There was a complaint that parishioners in the middle of church are having a hard time hearing. Judy and Roseann will check with people who sit in that area to see if it was an isolated incident. Fr. Tom will check if we could get a microphone similar to St. Mary's which picks up the speaker's voice no matter which way they turn their head.

### Follow Up Items

- The center light in the school hall has a broken ballast. We will repair when there is additional work that needs to be completed.
- **SPRING Projects**

- Area below the church windows but above the registers is discolored. It will need to be professionally cleaned in the spring. Ruth Gassner used a “magic eraser” on it and it worked well cleaning the area. We will get some parishioners together to assist her in cleaning the area. It is important to remember that we CAN NOT clean above the gold line.
  - Spruce up the area around the ramp to enhance its appearance. (Ken will coordinate the effort)
  - Willie checked with the “bat” company and there can be nothing done until Spring.
  - We will put some decorative stone around the perimeter of the statue in front of church to keep the lawn mowers a safer distance away from the light. (Ken is working on.)
- **FALL** Projects
- We will hire someone in the fall, before Octoberfest to clean the windows in the school and rectory.

Minutes by: Sue Weinberger

**next meeting** – Tuesday, May 12, 2009 at St. Andrew’s school hall

This document was created with Win2PDF available at <http://www.win2pdf.com>.  
The unregistered version of Win2PDF is for evaluation or non-commercial use only.  
This page will not be added after purchasing Win2PDF.