

ST. ANDREW'S BUILDINGS & GROUNDS/FINANCE MEETING

March 10, 2009

Present: Jim Bauer, Willis Heideman, Ken Kunstmann, Judy Rose, Roseann Schraufnagel, Sue Weinberger

Absent: Joan Nitschke, Gerry Weinberger

Finances

- Financial status of parish from the Balance Sheet was reviewed as of February 28, 2009.
- Pending - Joan will work with Fr. Tom to close a \$3,000.00 CD for the Cemetery fund. Note: It will be done when the CD comes due.
- The question arose as to where the capital campaign funds are invested. They are deposited by the Archdiocese in a Ford money market account and are distributed to the parishes as needed.

Follow-up from Previous Meetings

- 1) Pending – Church windows leakage – The new scheduled appointment is Wednesday, April 15th with the Engineering firm. The time will be determined by the beginning of April.
- 2) Pending – The entry door on the east side of the school hall needs weather stripping. Ken's son is getting some materials so Ken can make the door sweeps.
- 3) Pending – We need to find a way to clean the cobwebs in church that are unreachable. Jim will try his new gadget on Wednesday, March 11, 2009.
- 4) Pending - The canopy in front of the school is leaking on the left side. Jim will contact Home Improvement to check it out. Bill Tighe looked at it but there was too much ice to determine what the problem is. He will come back after the weather warms up. He also noted that the roof above the kitchen may need some repairs.
- 5) Pending – No update - Gerry will contact John Oechsner regarding the main doors of the church not closing properly. They seem to be sticking on the top and may need to be planed off. Jim thought we may need to put more hinges on each door.
- 6) Pending – The Cornerstone Plaque does not have the names on it from the past years. Fr. Tom will attach the names this weekend.
- 7) Pending – The school boiler appears to be using too many chemicals and water. Steve Schauer will install a water meter so we can monitor the amount of water that is being used. Ken reported that we are using a minimal amount of water. He will monitor over the next month to see if this continues.
- 8) Pending – Dale Zangl is going to examine the kneelers to determine what repairs need to be completed. We're not sure if Dale has done any work on the kneelers. Jim has found some loose bolts and has tightened them.
- 9) Pending - Gerry & Ken will look at the sump pump in the rectory basement to make sure it is in working order for the spring thaw.
- 10) Completed - Willie will check with a friend of his to see what type of salt is best to use on the church steps and ramp. Willie obtained a price sheet for various types of salt. Ken said that we have two grades of salt that we are using. The better grade is being used sparingly on the ramp so as not to damage the surface. We should have enough salt to see us through the remainder of the winter.

New Business

- 11) Ken called in J&H because the boiler compressor was running excessively. They replaced a part.
- 12) We discussed the option of using a mixture of sand and salt (for next year) if we would have a problem with ice in the parking lot.

Follow Up Items

- The center light in the school hall has a broken ballast. We will repair when there is additional work that needs to be completed.
- **SPRING Projects**
 - Area below the church windows but above the registers is discolored. It will need to be professionally cleaned in the spring.
 - Spruce up the area around the ramp to enhance its appearance. (Ken will coordinate the effort)
 - Willie checked with the "bat" company and there can be nothing done until Spring.
 - Tom Schalinski will check the light by the statue in front of church when there is a break in the weather. We will also put some decorative stone around the perimeter to keep the lawn mowers a safer distance away from the light.
- **FALL Projects**
 - We will hire someone in the fall, before Octoberfest to clean the windows in the school and rectory.

Minutes by: Sue Weinberger

Next meeting – Tuesday, April 14, 2009 at St. Mary's church