

# ST. ANDREW'S BUILDINGS & GROUNDS/FINANCE MEETING

## February 10, 2009

**Present:** Jim Bauer, Willis Heideman, Ken Kunstmann, Judy Rose, Roseann Schraufnagel, Sue Weinberger

**Absent:** Joan Nitschke, Gerry Weinberger

### Finances

- Financial status of parish from the Balance Sheet was reviewed as of January 31, 2009.
- Completed - The Octoberfest funds were moved to the Restoration Money Market account.
- Pending - Joan will work with Fr. Tom to close a \$3,000.00 CD for the Cemetery fund. Note: It will be done when the CD comes due.
- Revenues are still down from last year and we were in the red for the month of January.

### Follow-up from Previous Meetings

- Pending – Church windows leakage – The new scheduled appointment is Wednesday, April 15th with the Engineering firm. The time will be determined by the beginning of April.
- Pending – The entry door on the east side of the school hall needs weather stripping. Ken Kunstmann will check it out.
- Pending – SPRING Projects
  - Area below the church windows but above the registers is discolored. It will need to be professionally cleaned in the spring.
  - Spruce up the area around the ramp to enhance its appearance. (Ken will coordinate the effort)
  - Willie checked with the “bat” company and there can be nothing done until Spring.
  - Tom Schalinski will check the light by the statue in front of church when there is a break in the weather. We will also put some decorative stone around the perimeter to keep the lawn mowers a safer distance away from the light.
- Pending – FALL Projects
  - We will hire someone in the fall, before Octoberfest to clean the windows in the school and rectory.
- Pending – We need to find a way to clean the cobwebs that are unreachable without some type of special gadget. Jim is working on.
- Completed – Aubrey Electric replaced the burnt out bulbs in the school hall.
- Pending – The center light in the school hall has a broken ballast. We will repair when there is additional work that needs to be completed.
- Pending - The canopy in front of the school is leaking on the left side. Jim will contact Home Improvement to check it out.
- Pending – Gerry will contact John Oechsner regarding the main doors of the church not closing properly. They seem to be sticking on the top and may need to be planed off.
- Pending – The Cornerstone Plaque does not have the names on it from the past years. Fr. Tom has the plates and will make sure they are attached.
- Completed - The two chairs in St. Andrew's school hall that belong to St. Mary's will remain in the hall unless there is a need for them back in St. Mary's church.
- Pending – The school boiler appears to be using too many chemicals and water. Steve Schauer will install a water meter so we can monitor the amount of water that is being used.
- Completed - There were complaints about the icy parking lot after the freezing rain we received at the beginning of January. We will handle this on an “as needed basis”. It is too costly to have a contract with Fox Den that we may or may not utilize.
- Pending – Dale Zangl is going to examine the kneelers to determine what repairs need to be completed.
- Completed - Willie will forward his call list of vendors, etc to Ken so he has them for future reference.

### New Business

- Ken reported that a condenser blew in one of the classrooms causing some flooding.
- There are 30 gallons of antifreeze in the janitor's room that was supposed to be used in the boiler. J & H is now telling us that we do not need to use it.
- Gerry & Ken will look at the sump pump in the rectory basement to make sure it is in working order for the spring thaw.
- Willie will check with a friend of his to see what type of salt is best to use on the church steps and ramp.

Minutes by: Sue Weinberger

**next meeting** – Tuesday, March 10, 2009 at St. Andrew's school hall